

JEFCOED Reopening Schools Plan 2021-2022 School Year

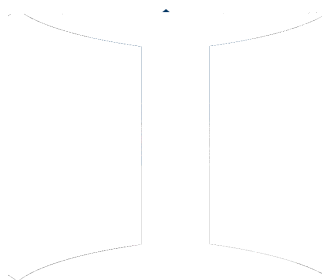


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Instructional Scenarios T

Health Services

- Students, teachers, and staff who have symptoms of infectious illness should stay home and be referred to their health care provider for testing and care.
- Students will follow the Exclusion and Readmission Criteria for Communicable Disease in Schools and Childcare Centers as set forth by the ADPH or without a defined illness the exclusion policy as set forth in the Student & Parent Handbook 2021-2022.
- School nurses will report suspected and diagnosed

- Traditional school students may participate in athletic activities. Virtual school students may participate in athletics if they are zoned to attend a JEFCEOED school only at their zoned school.

Child Nutrition

- Breakfast meals will be a grab and go and will be served in the cafeteria and/or an area easily accessible to students to allow for maximum use of personal space as designated by the local school principal.
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capacity to facilitate turn around training for all teachers and administrators.

- We will continue to streamline digital resources across the district through collaboration with district directors to simplify digital learning tools in order to provide focus and consistency.
- We will provide online tutorials/training for parents for assistance with digital platforms that support traditional instruction.
- We will promote standards related to digital learning support to include ongoing professional development throughout the school year using a train the trainer model for all teachers. (Alabama Digital Literacy and Computer Science Standards , ISTE Standards for Educators)

Transportation Operations

- The seat behind the driver must remain empty with no students.
- Drivers will complete cleaning on the bus for AM and PM routes including bus seats.
- A seating chart for all routes will be required.

Central Office - Essential Steps - Teaching and Learning

Arts Education

- Teachers may use carts to provide instruction to students to limit the frequency of cleaning in the classroom.
- Teachers will coordinate handwashing and other sanitation practices with content teachers.
- It is suggested that artwork should be left in the classroom rather than be transported back and forth by the teacher.
- Teachers will be provided guidance on limiting media within lessons, using a staggered product schedule, and protocols for cleaning digital art supplies between students.
- Art supplies should not be shared between students unless there is time to disinfect between classes.
- Schedule flexibility may be considered by administrators in order to reduce the number of students in the classroom for maximum use of personal space.
- The focus on instrumental music during the school day will be on ensembles as opposed to large band play.
- Marching band practice will take place outside as weather permits.
- Instruments and materials that must be shared will be properly sanitized.

Career Technical Education

- Additional funding for technology for teacher devices has been budgeted and purchased.
- A plan for the best use of personal space has been developed and will be followed for computer labs, kitchens, and nursing labs. These will be reviewed with appropriate teachers.

Curriculum and Instruction

Administrators and Teachers:

- Director will train all administrators and teachers on AL-MTSS in an effort to meet the needs of all students.

- Department specialists and coaches will be trained in all new assessments and screeners early.
- Administrators will be trained in the new assessments/screeners August 2021.
- New Teachers will be trained in assessments and screeners.
- Specialists have current pacing guides available in the drive.
- All administrators will be provided information on the Alabama Literacy Act.
- Guidelines for the Literacy Act will be detailed out for administrators.
- Administrators will turn around Literacy Act information to teachers and parents to get them familiar with the requirements and timelines.

Students in Grades K-12:

ALL students will be given screeners and assessments to determine academic levels.

Screeners/Assessments:

- Early Reading Assessments with Alabama Literacy Act
- mClass (Kindergarten-1st grade) Literacy Act
- i-Ready (Kindergarten -12th grade) Reading
- i-Ready (Kindergarten-12th grade) Math
- ACAP Summative
- ACAP Alternate (old AAA) is administered in grades 2-3, 4-8, 10, and 11.
 - *See Alabama Student Assessment Program Decision Chart.
- NNAT3 Universal Screener (2nd Grade Child Find Process)
- ACCESS for ELLs
- Assessing Reading: Multiple Measures (K-5)
- iReady Diagnostic to chart ILP (Individual Learning Plan) K-12
- AlaKIDS Alabama Kindergarten Inventory of Developing Skills

Secondary Assessments:

- Alabama Civics Test-12th grade only (October) 0 Pre-ACT
- ACT
- Work Keys
- ACCESS for ELLs
- ACAP
- AP and IB Assessments
- PSAT
- CTE Industry Credentials
- Qualitative Reading Inventory (QRI)

Data Analysis

- School data teams (including the administrator) will review data and determine academic, social and emotional next steps for students.
- Teams will determine and set up a process for progress monitoring based on assessments.
- Teams will progress monitor special populations.
- Teachers will communicate the results of screeners to parents.

- Teachers will create and establish learning plans in iReady.
- Teachers will instruct and train students in i-Ready.
- Teachers will provide parents with the plan and set a follow up meeting date.
- Teachers will provide parents with at home reading plan/activities to help the student at home (K-3) for enrichment.
- Teachers will engage and collaborate with other teachers on best practices.
- Teachers will provide a focused website resource where parents can locate information and ask questions via the learning management system (Schoology).
- Teachers will use varied and creative ideas to motivate and engage parents in the learning scenarios and process.

Scheduling:

- Assignments will be posted at the beginning of each week.
- Inclusion teachers' schedules should reflect services that are being provided in the inclusion setting as well as in the small group settings.
- Each grade level can be creative as to how they will schedule daily activities/assignments for content areas.
- General ed teachers, ex ed teachers, and related services providers should collaborate when determining a student's schedule.

Attendance:

- Schools will follow the Jefferson County Attendance Coding Guidelines from Student Services and attendance guidelines from the Alabama State Department of Education.

Grading & Feedback:

- Report cards and grading will follow a traditional model using JEFEOED grading parameters.
- Grades will be taken for assignments and assessments.
- Ensure grades and feedback are used to support learning.
- Teachers will utilize ongoing, formative assessments to evaluate student progress and learning.
- Clear timelines will be set for assignment/project completion.
- Feedback will be provided to students and families that is specific and actionable to promote growth and learning.
- Teachers will utilize modified and/or differentiated rubrics to support the needs of all learners.
- Teachers will utilize feedback to support the mastery of essential skills and content.
- Teachers will differentiate feedback based upon student circumstances/needs.
- Teachers will continue current grading practices.
- Teachers will update grades weekly so staff/team can discuss ways to support struggling students.
- Teachers will assign manageable workloads.
- Teachers will represent varying levels of DOK in assignments.

Collaborative Grading (IEP/Accommodations):

- Exceptional Education teachers will collaborate with General Education teachers

regarding grading for Exceptional Education students.

- Teachers must ensure IEP accommodations and/or modifications are implemented.
- (I-ELP/accommodations) ESL will collaborate with general education teachers regarding grading for English learners.
- Exceptional Education progress reports will accompany report cards each nine weeks.

- Health, wellness, and safety protocols
- Leadership academy for administrators
- Lead mentor support

School Counseling and Student Support Services

- Social and emotional screeners will be utilized to identify students in need of additional support services.
- Weekly classroom guidance lessons will address skills necessary for students to be successful in school.
- Individual and small group counseling services will be available for students in need of additional support.
- Crisis intervention services will be provided as needed.
- Academic advisory conferences will be held with students to discuss academic progress.
- School counselors will assist students with post-secondary planning, including help with scholarships and financial aid.
- The following services will be available to parents

Student Services

- All registration and 2nd party certification for the 2021-2022 school year will be online.
- Hearings will continue as usual. Google forms will be used for disposition, which will be emailed to the parent and a paper copy will be provided.
- Participation in regular education hearings will be limited to one parent, the student, hearing officer, and one school administrator.
- Attendance will continue to be taken with training for administrators and attendance secretaries for marking attendance based on absence codes from the ALSDE.
- Student Services supervisors will make home visits with CARES team specialists and will observe all safety protocols.
- Field trips will be approved/denied based on the superintendent's parameters.
- Releases and transfer applications will continue to be submitted and processed electronically.

Local School Principals

- Develop a local school plan based on the district plan areas affecting your school site. Use the [local schools template](#) as a guide.
- Designate an isolation area for students and staff who are symptomatic. Consult with the area director and the maintenance department prior to any health room moves or wall additions.
- Ensure devices are inventoried according to district procedures via Booktracks.

Executive Leadership

- Consider options for coverage of principal positions if needed.
- Evaluate needs and purchases.

Student and Parent Guidance

[When Students are Excluded from Campus](#)

Student and Parent Roadmap Fact Sheet

*This reopening schools plan was created with guidance from the
Alabama State Department of Education, the Alabama Department of Public Health,
and the Jefferson County Department of Public Health.

*This working document will be updated and revised upon new information as situations change.

REVISED August 5, 2021